

**LOCAL
MANAGING
COMMITTEE
AY 2017-18**



Shri Vile Parle Kelavani Mandal

The Societies' Registration Act, 1860 (No. 733 of 1934-35) and
The Bombay Public Trust Act, 1950 (No. F-30 (BOM) 1953)

Shri Bhaidas Maganlal Sabhagriha Building, Bhaktivedanta Swami Marg, Juhu Scheme, Vile Parle (W), Mumbai - 400 056.
Tel.: 4219 9999 • Fax: 2613 3400 • E-mail : info@svkm.ac.in

Local Managing Committee Meeting

Agenda: DBATU Committee Reports discussions & Future Planning.

Date/Time of Meeting: Date- 15/12/2017 at 1.00 PM

Location of Meeting: Conference room, SVKM IOT Dhule.

1. DBATU Committee Visit

Discussion: DBATU committee for approval for year 2017-18 visited Institute on 17th November 2017. Members expressed satisfaction on the response of the DBATU committee interaction. Two minor remarks were raised by the DBATU committee, which LMC resolved as under.

- Remark by DBATU committee: Photocopy facility need to be made available to the students:

Decision of LMC: Institute of Technology have two photocopier machines. After suggestion of DBATU committee, one of the machines is already shifted to Library on 28th November 2017 and is made available to the students. Notice to this effect was displayed on the notice boards. Charges of Rs. 1 per page were decided by Institute administration. LMC approved the action and suggested that library department will maintain the account. Revenue collected should be used for procurement of stationary, consumables of photocopier and maintenance of machine.

- Remark by DBATU committee: All non-teaching staff should be paid as per regular pay scale:

Decision of LMC: Institute of Technology is a new Institute formed under SVKM. As per the policy of SVKM, non-teaching staff will be absorbed as a regular employee with regular pay scale after completion of probation period.

- LMC members discussed equipment and manpower procurement planning presented by Principal Dr. Ajay Chandak and directed to complete the process with SVKM H.O. before 15th January 2018.

Meeting concluded after vote of thanks by member secretary.

| Sr. No. | Name | Designation | Signature |
|---------|---------------------------------|-----------------------------|-----------|
| 1. | Hon. Shri. Amrishbai R. Patel | President | |
| 2. | Hon. Shri. Bhupeshbai R. Patel | Member | |
| 3. | Hon. Shri. Rajgopal C. Bhandari | Member | |
| 4. | Dr. Ajay Pasari | Mentor | |
| 5. | Hon. Shri. Santosh Agrawal | Mentor | |
| 6. | Dr. Ajay Chandak | Member-Secretary | |
| 7. | Prof. Mohammad Junaidudin | Teaching Representative | |
| 8. | Prof. Anad B. Kulkarni | Teaching Representative | |
| 9. | Prof. Vishal Moyal | Teaching Representative | |
| 10. | Mr. Deepak Chavan | Non-Teaching Representative | |



Member Secretary

Date : 06/01/2018

Time : 2.00pm.

Venue : Dhule

Review of previous Meeting (if any)

Reformation of LMC w.e.f. 06th Jan. 18.

Minutes of Present Meeting :

Subject :

Brief Discussions of Meeting :



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Local Managing Committee

Constitution of Local Managing Committee/Advisory Committee as per Maharashtra Universities Act 1994 Section 85 for Shri Vile Parle Kelavani Mandal'S Institute of Technology, Dhule W.e.f. 06/01/2018.

| Sr. No. | Details | Name of a Person | Particular |
|---------|--|----------------------------|------------------|
| A | President or Chairman of the management or his nominee as Chairman. | Dr. Ajay Pasari | Chairman |
| B | Secretary of the management or his nominee. | Shri. Rajgopal C. Bhandari | Member |
| C | Three local members representing different fields of the area, nominated by the management. | Mr. Santosh Agrawal | Member |
| | | Mr. Ajay Agrawal | Member |
| | | Dr. Sameer Goyal | Member |
| D | Three teachers, elected by the teachers of the college or institution.(With Natural Growth of Institution) | Prof. Anmol Suryavanshi | Member |
| E | One non-teaching employee, elected by the non-teaching employees of the college or institution. | Mr. Atul Patwari | Member |
| F | Principal as member-Secretary. | Dr. Nilesh Salunke | Member Secretary |
| G | One representative of the Management. | Dr. K. B. Patil | Member |

Shri Amrish R. Patel
President

Shri Vile Parle Kelavani Mandal

Date : 22/05/2018

Time : 2.00pm

Venue : Dhule

Review of previous Meeting (if any)

Minutes of Present Meeting :

Subject :

Brief Discussions of Meeting :

The meeting began with welcome note by newly approved Chairman Dr. Ajay Pasari

① Review of infrastructural requirement & Constitutional Status for A.Y. 2018-19. Discussion was made over all the infrastructural facilities available. Accordingly reviewed

② Construction status for additionally required infrastructure, instructions was given to project team that project should be completed as early as possible.

③ Joining of shortlisted candidates for AY 2018-19. After completion of interviews in April-May 2018, offer letters were sent to shortlisted candidates and Consents were taken from them about joining dates for the posts which are vacant after interviews one sent for approval of another advertisement.

④ Allocation of classes & Laboratories The classes and labs are to be allocated to the promoted batches for second year. Discussion occurred regarding teaching learning tools and timetable.

⑤ Review on Academic activities & Semester examination: Committee has taken a review on academic, curricular & co-curricular activities. The review on syllabus completion

⑥ Examination /
⑤ Conduction of admission process. In the discussion decision was made by committee to apply for Facilitation Centre (FC). All the members had a review over admission process requirement.

Name and Signature of members who attended the Meeting :

| Sr. No. | Name of Member | Sign. | Sr. No. | Name of Member | Sign. |
|---------|----------------------------|-------|---------|--------------------|-------|
| 1 | Dr. Ajay Pasari | | 8 | Dr. Nilesh Salunke | |
| 2 | Shri. Rajgopal C. Bhandari | | 9 | Dr. K. B. Patil | |
| 3 | Mr. Santosh Agrawal | | 10 | | |
| 4 | Mr. Ajay Agrawal | | 11 | | |
| 5 | Dr. Sameer Goyal | | 12 | | |
| 6 | Prof. Anmol Suryavanshi | | 13 | | |
| 7 | Mr. Atul Patwari | | 14 | | |

Remarks of Principal with Sign.

Date : 15/11/2018

Time : 2.00 PM

Venue : Dhule

Review of previous Meeting (if any)

Minutes of Present Meeting :

Subject :

Brief Discussions of Meeting :

① Discussion regarding preparations of AICTE extension of Approval process for academic year. Committee had a review over preparation related to extension of approval process for A.Y. 2019-20.

② Status of Uniforms:-

The Committee had a discussion on status of student uniform.

③ Winter Exam 2018:-

Discussed over schedule of winter semester examination. Instructed to make a necessary arrangement.

④ Review of infrastructural requirement & Constructional status for AY 2018-19

Discussion was made over all the infrastructural facilities available. Accordingly reviewed construction status for next Academic Year. Interior should be cleared before classes

Additional 02 Hours

Security Guards requirements were also discussed in front of Committee.

Name and Signature of members who attended the Meeting :

| Sr. No. | Name of Member | Sign. | Sr. No. | Name of Member | Sign. |
|---------|-----------------------------|-------|---------|-------------------|-------|
| 1 | Dr. Ajay Pasori | | 8 | Dr. Nitesh Sahuke | |
| 2 | Shri. Rajgopal C. Bhamelani | | 9 | Dr. K.B. Patil | |
| 3 | Mr. Sambash Agrawal | | 10 | | |
| 4 | Mr. Ajay Agrawal | | 11 | | |
| 5 | Dr. Sameer Goyal | | 12 | | |
| 6 | Prof. Anmol Suryavandhi | | 13 | | |
| 7 | Mr. Atul Patwari | | 14 | | |

Remarks of Principal with Sign.

Date :

Time :

Venue :

Review of previous Meeting (if any) The meeting began with welcome note by chairman Dr. Ajay Pasari.

Meeting started with discussion of minutes of previous meeting.

Minutes of Present Meeting :

Subject : 1) Academic Progress 2) Review of infrastructural requirement & construction status. 3) Requirement of faculty & staff. 4) A.Y. 2019-20. 4) Conduction of admission process 5) Planning for upcoming semester.

Brief Discussions of Meeting :

① Academic Progress :-

committee has taken a review on academic curriculum & co-curricular activities. The review on syllabus completion, no of lectures conducted was taken by the principal Dr. Nilesh Satunke.

② It was pointed out by principal that few students from every year have low attendance. It was instructed that parents has to inform about average attendance before examination & performance of students in sessional exam has to communicate with parents by respective local guardian. sessional statistics were discussed & it was suggested to improve the performance of the weak student. Review on the preparation of semester examination has been taken and examination department was instructed by the principal for smooth conduct of examination.

③ Review of infrastructural requirement & construction status for A.Y. 2019-20 :-

Discussion on current infrastructure available & infrastructural require to start the third year as

possible.

③ Requirement of faculty & staff for A.Y. 2019-20 :-

The review on short listed candidates for faculty position & non-teaching staff was taken. It was discussed that the short listed candidates for faculty position & non-teaching staff has to communicate and contacts to be taken from them about joining dates.

④ Conduction of Admission process :-

It was directed by the principal to understand new admission process by ARA. It was suggested that the planning of activities related to admission process has to execute in the effective approach. As the institute is going to apply for the Facilitation Centre (FC) it was indicated to form the admission committee for smooth conduction of admission process.

⑤ Planning for upcoming semester.

It was instructed by the committee to prepare for the next semester accordingly it is suggested to plan the activities such as laboratory distribution, work load distribution, information of various committees, portfolios etc.

Name and Signature of members who attended the Meeting :

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| 5 | Dr. Samer Goyal | | 12 | | |
| 6 | Prof. Ammal Suryawanshi | | 13 | | |
| 7 | Ms. Atul Patwari | | 14 | | |

Remarks of Principal with Sign.